



COURSE OUTLINE

ISO 45001 Internal Auditor Course
(2 days)



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COURSE OUTLINE

Course Title:

- ISO 45001 Internal Auditor Course

Duration:

14 hours, over two days

Course Synopsis:

Delegates will be provided with the knowledge and skills needed to perform an internal audit of part of an occupational health and safety (OH&S) management system based on ISO 45001 and report on the effective implementation and maintenance of the management system in accordance with ISO 19011.

Note: This course makes references to ISO 45001 for the basis of the audit, but it does not address ISO 45001 in detail and does not equip delegates with the knowledge and skills to determine conformity, or otherwise, with ISO 45001. Delegates requiring the knowledge and skills to conduct entire OH&S management system audits against ISO 45001 should attend the ISO 45001 Lead Auditor Course.

This course is based on IRCA specification PT249 Internal Auditor.

Course Content:

1. The PDCA cycle and the process-based OH&S management system model for ISO 45001 and the role of an internal audit in the maintenance and improvement of occupational health and safety management systems.
2. The purpose of an occupational health and safety management system and the business benefits of improving the occupational health and safety management system performance.
3. Defining the audit -
 - The terms and definitions used in auditing
 - Typical objectives for internal OH&S management system audits
 - The difference between the internal auditor's role and the regulatory role of evaluating legal compliance.
4. The role and responsibilities of an auditor to plan, conduct, report and follow-up an internal occupational health and safety management system audit, in accordance with ISO 19011.
 - Audit Process
 - Auditor Responsibilities
 - Planning the audit
 - Conducting the audit



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- Reporting and close the audit
- Follow-up the audit

Who is the course intended for?

This course is recommended for professionals and auditors wishing to update their knowledge and skills to work with and audit the new ISO 45001 Standard.

Pre-requisites:

Required: ISO 45001 Foundation Course

Recommended prior knowledge:

1. Management Systems

- The Plan, Do, Check, Act (PDCA) cycle
- The core elements of a management system and the interrelationship between top management responsibility, policy, objectives, planning, implementation, measurement, review, and continual improvement.

2. Occupational health and safety (OH&S) management

- Managing OH&S through hazard identification, risk assessment and risk control and compliance with legal requirements and other requirements.
- The relationship between OH&S management and the provision of safe and healthy workplaces, the prevention of work-related injury and ill health, and the proactive improvement of H&S performance.
- Common examples of relevant national and local OH&S legislation and requirements.

3. ISO 45001

Course Assessment and Accreditation:

Continuous assessment and 30-minute test



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