How our Implementation Planner will help you achieve ISO 45001 compliance

The **Implementation Planner** is a process that enables our experts to create a report unique to your organisation which provides the actions you need to take for each clause to guide you to the next step towards compliance with 45001.

Here is a sample for Clause 5.3.

Below is a sample response report showing how to take the next step where the choice for your current status has been **"Plan" i.e. you have planned to implement Clause 5.3 but the plan has not reached or achieved "Do" status.**

Response Report

Clause: 5.3 Organisational Roles, Responsibilities and Authorities

Where you are now

You have stated in your self-assessment that your current position is:

PLAN - Top Management have assigned roles, responsibilities and authorities and these are documented. There is a person(s) assigned to ensure that the OH&S Management System meets the requirements of the Standard and provide reports to Top Management.

What steps you need to take

The next step in the development of the OH&S Management System process(es):

DO - Consult workers/workers' representatives and other interested parties to review/finalise the roles, responsibilities and authorities and communicate this to workers and other interested parties. Provide instruction, training and coaching as appropriate.

How to take your next step

DO - Before roles, responsibilities and authorities are finalised there must be appropriate consultation with workers including non-managerial workers (required by clause 5.4 d. 3).

Discussion groups, team meetings, town hall meetings and other face to face meetings can be effective for this or alternatively sharing of draft documents via email/intranet with request for feedback. Consider which approach is best in the organisation but remember that buy-in will be aided through effective consultation that builds the trust of workers.

Develop and implement a comprehensive communication strategy once roles, responsibilities and authorities have been agreed. Remember to provide an explanation and reasons behind assignments where these have changed from current assignments or where there may be contentious issues. See also clause 7.4 for further guidance……….. *report continues giving further details on the next step.*

How the Standard differs from OHSAS 18001:2007

There are only minor differences between this clause and OHSAS 18001:2007 Clause 4.4.1. OHSAS 18001 included a responsibility to appoint a member(s) of Top Management with specific responsibility for ensuring conformity of the OH&S Management System and reporting on its performance. This fundamental requirement continues to exist in ISO 45001, but these responsibilities are not limited to Top Management.

Differences with ISO 9001:2015 and ISO 14001:2015

In this area there are some interesting differences in ISO 9001:2015 that do not feature in ISO 45001 – e.g. responsibility to be assigned for ensuring that the processes are delivering their intended outputs, ensuring the promotion of customer focus and ensuring that the integrity of the QMS is maintained when changes are planned and implemented (however see 8.1.3).

ISO 14001:2015 requirements are less onerous and do not include the requirement to establish "ownership" within the line organisation.

External Resources

More information on roles/responsibilities, links and references here.

How can we help you?

Our other products include training, consultation, a template library and guidance to reach your goals. We offer classroom training in the UK and provide online consultancy. We will soon have online training for auditing, conversion and foundation courses.

What next?

Following implementation of your plan we can assess your performance evidence and state whether you have reached the stage where you could self-declare, also known as self-verification, of compliance to the Standard.

Or you can choose the route of retaking the Implementation Planner, so you can identify the further steps you need to take towards compliance.

You can alternatively choose a second party audit or go further to a third-party audit with or without certification.

See our website for further details and how to buy the Implementation Planner

Pricing: £695 GBP per one use.
Multi use for multi site organisations and existing users? Price on application: chrisjward@imsglobalstandards.com